Village of Lake Ann Planning Commission
June 16, 2026 6:00 P.M.
Almira Township Hall, Lake Ann
MINUTES

I. Call to order: 6:01pm by Smith.

II. Roll call: Rachel Beckwith, Vince Edwards, Derek Smith – Present. Margarite Wilson, Mike Wilson – Excused Absent

III. Additions/Changes to the Agenda, Approval of Agenda: Add agenda items: C. Resolution 06-2026-02 D. Officer Appointments E. Bylaw Updates. Motion by Smith, second by Beckwith to approve the agenda as amended. All-ayes; Motion Passed.

IV. Changes/Corrections/Approval of Minutes of April 21, 2026: Motion by Beckwith. Seconded by Smith to approve April 21,2026 Minutes. All-ayes; Motion Passed.

V. Unfinished Business

a. Village Master Plan review: Discussion took place regarding the Village Master Plan. Planning Commissioners are targeting an August timeline for a final draft to review.

b. Village Fitness/Nature trail: Edwards provided an update on the project from the Village Council. VPC consensus still supports the project. No action required from VPC.

VI. New Business

a. Welcome of new VPC Commission Members replacing Montgomery and Downes: Commission members thanked Montgomery and Downes for their service on the VPC.

b. STR Caps – Commission requested by Council to look at establishing STR cap. Currently at 10%: Edwards reported the Village Council has requested the VPC review the current STR ordinance to identify if amendments are needed. Discussion took place. The VPC will begin reviewing the current STR ordinance along with research and bring back to future meeting.

c. Resolution 06-2026-02: Motion by Beckwith. Seconded by Edwards to approve Resolution 06-2026-02. Upon Roll Call Vote: Beckwith-aye, Edwards-aye, and Smith-aye; Motion Passed.

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d. Officer Appointments: The VPC acknowledges with changes to members of the VPC, Officer Appointments need to be completed. The VPC will bring this agenda item back to a future meeting.

e. Bylaw Updates: The VPC acknowledges the current Bylaws for the VPC may possibly need updated/amended. The VPC will begin to review the current Bylaws and bring back findings to a future meeting.

VII. Report of Zoning Administrator, Gary Florip: Written Report Submitted to the VPC.

VIII. Report of Recreation Resource Committee, Anna Ohler: None. Edwards states this report can be removed in the future as the Recreation Resource Committee is no longer active.

IX. Public Comments-Citizen Participation: T. Clous thanked Downes and Montgomery for their service on the VPC. Belton thanked Downes and Montgomery for their service on the VPC. Montgomery thanked Belton for his work as the Streets Administrator.

X. Committee Comments: Beckwith confirmed her email is correct for receiving information regarding the VPC.

XI. Adjournment: 7:17pm by Smith.

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Next Meeting

August 18th, 2026 6:00p