

MINUTES
Village of Lake Ann Planning Commission
August 9, 2023 6:00 P.M.
Almira Township Hall, Lake Ann

- I. Call to order 6:01
- II. Roll call: Jessica Bocian, Rachel Beckwith, Janine Montgomery, Dale Downes, Kyle Belton, Gary Florip – all present, Anna Ohler, and Kay Hall absent
- III. Committee Chair remarks – Bocian opened the meeting by commenting on the ambitious agenda for the evening and with her appreciation for the “teamwork” support and mentality of the Commission members.
- IV. Additions/Changes to the Agenda, Approval of Agenda:

Additions were made to include the proposals for three separate event requests:
 - Oct 21 Halloween in the Park (Rec Committee)
 - Nov 25 Christmas in the Park (Rec Committee)
 - Oct 15 Pumpkin Days Community Event (The Bread Lady)Motion: Montgomery Second: Belton PASSED
- V. Approve minutes of June 6, 2023 and August 1: No changes made

Motion: Beckwith Second: Belton PASSED
- VI. Unfinished Business
 - a. Short-Term Rental Ordinance:
 - i. Review of the work for an STR ordinance was thorough. A few grammatical corrections were made, explanation given on some terminology, discussion ensued and changes were made to conditions either non-enforceable or deemed impractical. A clean draft will be created with discussed changes and reviewed at a work meeting September 12, 8:00am, at Red Door Café. Downes

offered to look into septic requirements for STRs in other townships and will report back next meeting.

b. Update on the Village Master Plan

- i. Chapter 3 and final details continue toward completion. Completion goal modified to October 2023.

VII. New Business

- a. Food Truck Vendors – Honor Bank forwarded a proposal for a food truck to set up in their parking lot on Friday and Saturday evenings. A request for further information from Honor Bank as sponsoring party to date has not been answered. Currently this request is considered closed pending further information. Dan Hawkins presented history of truck vendor/ordinance as needed and created for Kingsley. It was agreed by Commission that requests for Food Trucks would be reviewed on a case-by-case system. Lake Ann’s businesses have indicated they can be supportive of Food Trucks being present for special events. No further action taken at this time.

b. Proposal for Pumpkin Days on Linwood

- i. Street Closure requested from Lake Ann Rd back 100 yards from 12:30pm – 4:30pm. Neighbors were consulted and have approved request by The Bread Lady citing safety concerns for pedestrians crossing Linwood for various activities.

Motion: Belton Second: Downes **PASSED**

- ii. Fee Waiver – Waiver was requested as this is a community event

Motion: Montgomery Second: Belton **PASSED**

VIII. Report of Zoning Administrator, Gary Florip

- a. Resident emailed ZA regarding ordinance language for rebuilds of non-conforming structures in the event of a loss. Commission will review ordinance language in 2024 for updating to current economic climate. Current language does not allow ample restitution for loss for resident to rebuild. Considerations need to be made for allowance of non-conforming structures to be grandfathered in as same footprint.
 - b. Council President issued temporary sign permit to Lakeview Management for second business within building. Discussion took place on need to review sign ordinance as it would be nice to have a “corner” sign at Maple and Frist indicating businesses on First St.
 - c. ZA has received multiple emails from area resident with concerns over parking on Tuesdays during the “car show”.
- IX. Report of Recreation Resource Committee, Anna Ohler
- a. Proposal for Park Halloween and Christmas Event
- Motion: Montgomery Second: Belton **PASSED**
- X. Public Comments-Citizen Participation - NONE
- XI. Committee Comments - NONE
- XII. Adjournment – 7:30pm
- Motion: Montgomery Second: Belton **PASSED**

Next Meeting(s)

WORK Meeting Tuesday, September 12, 2023 at 8:00 am, Red Door Café
Regular Meeting, Tuesday October 2, 2023 6:00pm Townhall