

Village of Lake Ann Planning Commission  
April 4, 2023 6:00 P.M.  
Almira Township Hall, Lake Ann

- I. Call to order 6:05 pm
- II. Roll call: Present - Jessica Bocian, Janine Montgomery, Rachel Beckwith, Kyle Belton.  
Absent - Garry Pierce, Gary Florip (misunderstanding of new appointee position)
- III. Committee Chair Remarks – Montgomery made motion to appoint Bocian as Commission Chair, Seconded by Beckwith **PASSED**  
Bocian accepted chair position and Montgomery turned meeting over to new Chair.
- IV. Additions/Changes to the Agenda, Approval of Agenda – No additions/changes.  
Motion: Belton Second: Beckwith **PASSED**
- V. Approve Minutes of February 7, 20223 – No changes  
Motion: Beckwith Second: Belton **PASSED**
- VI. Unfinished Business
  - A. Short-term Rental Ordinance - Review of township policies and applications from Long Lake and Almira Townships. Bocian provided copies of the above townships' policies. Both had valuable things to offer the Village in considering Village ordinance. Bocian and Beckwith will work on an ordinance draft too present at June meeting which reflects the Village's welcoming attitude toward guests and STRs, yet addresses concerns over parking, noise, and capacity issue.
  - B. Update on the Village Master Plan-continue review and progress toward completion
    - Update on the Village Master Plan – review/recap. Reminder was given as to why we do a MP - that towns/villages with Zoning Ordinances are required by law to have a Master Plan document that supports those ordinances. Governing Laws over Master Plans: 1. MI Planning Enabling Act 2. MI Zoning Enabling Act (P.A. 33 of 2008)
    - Set special meeting as working date – Motion to meet May 2 to finalize VMP by Montgomery Second: Belton **PASSED**
    - Recap on Master Plan completed components, still need final review:
    - Chap 1 Existing Conditions – includes regional context, history, demographics, natural resources, transportation, infrastructure, and existing land use
    - Chap 2 – Summary of Public Input survey details
  - C. 5K Run Update – Ashley Hanson has taken on volunteer responsibility for lion's share of organizing run. Proceeds after expenses will go to Eric Florip's family to help cover

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expenses for Eric Florip's treatments. The run is scheduled for Jun 22 at 6:30pm. It is being widely publicized on social media. BCRC has approved requests for rolling road closures. Sheriff's department has approved law personnel for safety enforcement.

VII. New Business

- A. Update on Village Master Plan – continue toward completion. These will be the areas of concentration at work meeting:
- Chap 3 – Future Land Use – includes goals and objectives (environment, land use, and infrastructure), future land use (residential, commercial, parks/civic, and transportation).
- B. SWOT
- Do we feel that we need to add a layered combination of internal and external components (SWOT: Strengths, Weaknesses Opportunities, Threats) to guide our VMP or are we content with the data from the Village survey? General consensus is yes it is important to identify these areas based on survey responses as well as practical governing issues experienced over years.
- C. Suggestion to hold a special WORK meeting for VMP on May 2, 2023 6:00p or other agreed date – passed earlier in meeting for May 2. 6:00pm
- D. Commercial Structure Dimension Limitation - see sample zoning amendment from Almira Township. Village already has commercial limitation in zoning of no more than 5000 square feet without special land use permit requirement.
- E. Food Truck Zoning – see sample amendment zoning from Kingsley. Bocian distributed zoning ordinance example for Food Truck regulations from Kingsley. Will also speak with business owners for input then present more information at June meeting. LAUMC currently utilizes a food truck at special events and it is recognized more special events may choose to do so as well.
- F. Homecoming Special Event Permit – permit approval requested by Almira Historical Society. Event proposed scheduled for July 15, 2023  
Motion: Montgomery Second: Belton **PASSED**

VIII. Report of Zoning Administrator and introduction. No report from Florip (per mix-up) Introduction of new Zoning Board Appeals member – Kay Hall. All around welcomes from the commission

IX. Report of Recreation Resource Committee, Anna Ohler – None  
Bocian did say 2023 Easter Egg Hunt was rescheduled from April 1 to April 8 per weather

X. Public Comments-Citizen Participation. NONE

XI. Committee Comments – Welcome to Kay Hall as ZBA addition. Montgomery also thanked Belton and Beckwith being able to attend.

XII. Adjournment – 7:18pm Motion: Beckwith Second: Montgomery **PASSED**

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